**Statewide Coordinating Council for Public Health**

**Draft Meeting Minutes of December 12th, 2019**

**Bangor DHHS**

**11:30 a.m. – 2:00 p.m.**

**Voting Member Attendance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Seat** | **Roll Call** | **Name** | **Organization** | **Representing** |
| 1 | Phone | Betsy Kelley | Partners for Healthier Communities | York District |
| 2 | x | Courtney Kennedy | Good Shepherd Food Bank | Cumberland District |
| 3 |  | Erin Guay | Healthy Androscoggin | Western District |
| 4 | x | Melissa Fochesato | Mid Coast Hospital | Midcoast District |
| 5 | x | Denise Delorie | Mid Maine Substance Use Prevention  | Central District |
| 6 | x | Patty Hamilton | Bangor Public Health Department | Penquis District |
| 7 | x | Maria Donahue | Healthy Acadia | Downeast District |
| 8 |  | Joy Barresi Saucier | Aroostook Area Agency on Aging | Aroostook District |
| 9 | x | James Markiewicz | Maine CDC | State Government |
| 10 |  | Victor Dumais | Office of Substance Abuse & Mental Health Services | Department of Health & Human Services |
| 11 | x | Emily Poland | Maine Department of Education | Department of Education |
| 12 | x | Kerri Malinowski | Department of Environmental Protection | Department of Environmental Protection |
| 13 |  | Kenney Miller | Maine Health Equity Alliance | Essential Public Health Services |
| 14 | x | Kalie Hess | [Partnership for Children's Oral Health](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmainepcoh.org%2F&data=02%7C01%7CJames.Markiewicz%40maine.gov%7Cce278461818b4445ee8e08d76f60901d%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C1%7C637100332833480448&sdata=dIiDhVBYR8Bjq%2FVdqU%2F54b%2FnIrKOVz8xxXWZQfyG%2Bls%3D&reserved=0) | Essential Public Health Services |
| 15 |  | Doug Michael | Eastern Maine Health Systems | Essential Public Health Services |
| 16 | x | Peter Michaud | Maine Medical Association | Essential Public Health Services |
| 17 |  | Meg Callaway (resigned) | Penquis | Essential Public Health Services |
| 18 |  | Erika Ziller | Maine Rural Health Research Center | Essential Public Health Services |
| 19 |  | VACANT |  | Essential Public Health Services |
| 20 | Phone | Joanne LeBrun | Tri County EMS | Essential Public Health Services |
| 21 |  | Abdulkerim Said | New Mainers | Essential Public Health Services |
| 22 |  | Kristi Ricker |  | Wabanaki Public Health District |
| 23 | x | Carol Zechman | MaineHealth | Essential Public Health Services |
| Attending: 11 Attending by Phone: 2Planned absent: ?? Absent: 9 (total)Vacant Seat: #Total Council Makeup  |
| Total Voting Members Attending: 13 ; 11 = Quorum = Quorum **Achieved** |

Interested Parties and Stakeholders Attending:

Phone: Maura Goss (Maine CDC), Chris Lyman (MidCoast DCC Member), Dora Mills (MaineHealth), and Jo Morrisey (Maine SharedCHNA).

In person: Susan Kring (Maine Medical Association)

Nancy Beardsley, Nancy Birkhimer, Stacy Boucher, Andrew Finch, Jessica Fogg, Erik Gordon, Adam Hartwig, Kristine Jenkins, Al May, Jamie Paul, Drexell White, and Emilee Winn (Maine CDC).

|  |
| --- |
| **MEETING NOTES** |
| **Agenda** | **Discussion** | **Next Steps/ Resolution/****Assigned To** |
| Administrative Issues – James Markiewicz and Kalie Hess1. Membership & Call for Nominations2. Annual Report & Subcommittee vote3. Meeting Schedule 2020 & Vote4. Minutes Review | 1. James identified the open positions within the SCC as the chair, vice chair, 2 additional steering committee members, and 2 vacant member seats. Nominations to close on December 20th with electronic voting in the middle of January 2020. At the end of January, Patty Hamilton will announce the new membership and leadership.2. Kalie shared updates on the annual report and that the steering committee is looking to other SCC members for support. Kalie nominated Kerri and there was discussion around Emily’s involvement. The report may be available closer to end of January – early February. MeCDC offered support with data for the report. Discussion regarding language in the annual report that was presented in March 2019 was determined to languish until new SCC leadership. Clarification regarding the charge of the SCC was not changing statute but looking to refresh the SCC’s purpose.3. Quorum not reached at this time, however the 9 voting members present all agreed to continue to hold SCC meetings on the 3rd Thursday in the last month of the quarter. The vote will go to the full group.4. Minutes Review: Needs to be updated to accurately reflect attendees. No other changes were suggested. Quorum not reached at this time, but a vote will go to the members to approve the update.Another item: Peter Michaud will be resigning and is nominating Susan Kring to fulfill his seat. Nomination was seconded. | Any questions about the Annual Report, please reach out to James: james.markiewicz@maine.gov |
| Public Health Services Block Grant (PHSBG)- Nancy Birkhimer, Maine CDC | Nancy shared an update on the project period that just ended on Sept. 30th, 2019 (presentation can be found in the meeting packet). Overall, spending is going according to plan with a slight shift in epidemiology. Fiscal reports from 2018-2019 are currently being finalized.Project highlights: Met or exceeded the objectives within the projects Community Based Prevention, Epidemiology, Prenatal Substance Use Prevention and Sexual Assault Prevention. * New SDOH report is available online: <https://www.maine.gov/dhhs/mecdc/phdata/MaineCHNA/documents/SDOH-Report-11-15-2019.pdf>
* The Prenatal Substance Use Prevention social media campaigns will continue through different funding and will not be noted on future PHSBG reports.

The Accreditation Project goals were noted as ‘partially met’ mainly due to the nature of the ongoing activities and accreditation process. They are on track for reaccreditation in 2021. To clarify what the accreditation funding goes towards, it was shared that it supports 3 full-time employees, internal performance management system, quality improvement, workforce development, SHIP funding, strategic planning, documentation for the 12 domains, and other needs to meet the standards and policies.Regarding FY2019, funding was approved by the SCC in July 2019 to maintain support for most activities. The Sexual Assault Prevention funding is a Federal legislative mandate. MeCDC is working with MeCASA to streamline and not duplicate services, and it was discussed that MeCASA is the state contractor that supports funding for our local shelters. Two areas in the budget the MeCDC wanted to highlight: The Local Public Health Systems Assessment (LPHSA) and the Health Inspection Program. Funding for these projects were acknowledged individually since they are significant investments. This budget has been submitted to the US CDC, and Nancy will share the results with the SCC. The SCC will then vote on the approval of the budget.Members discussed the approval process, and Nancy suggested members start thinking about gaps and ideas for the next PHSBG discussion. Furthermore, discussions developed around Shared CHNA data and funding, and what can and cannot be funded through the PHSBG. Discussion progressed around well-funded vs under-funded areas in public health. Suggestions to define the terms “gaps” and “well-funded” as everyone has a different perception. This block grant allows a source of money for process objectives – things that may not necessarily fall into a priority category – like capacity building.Following up on the funding around health inspection program, the PHSBG can invest in the needed systems enhancements. This financial need was not exactly “unanticipated”, but this opportunity became available. Members shared thoughts on how to prioritize different needs, how the SCC can advise decisions, ways to keep SCC well-informed, and discussed documents that could help the SCC make budget decisions. Question to keep in mind: What are some things on the horizon that may need to be funded?  |  |
| Maine Public Health System Assessment- Maine CDC and SCC Steering Committee O Local Public Health Systems Assessment (LPHSA) Initiative Overview- James Markiewicz, Maine CDC O LPHSA & State Public Health System Assessment (SPHSA) Process and Tool Overview - Jessica Fogg, Maine CDC, Penquis District Liaison & Adam Hartwig, Maine CDC, York District LiaisonO SPHSA Discussion & Vote- Patty Hamilton, Bangor Public Health Department, Chair | Before marching forward with a new DPHIP process or suggestions for any change in infrastructure, District Public Health (DPH) and MeCDC will work with the public to focus on public health systems. DPH will largely be focused on LPHSA in 2020 and how we can more effectively deliver the 10 EPHS. Maine did an LPHSA and SPHSA 10 years ago and looking to inform the SCC on the LPHSA efforts and see if they would like to partner on a SPHSA.Jessica Fogg and Adam Hartwig shared more on the LPHSA, and Al May discussed what a SPHSA would look like (see presentation in meeting materials).View your last local Systems Assessment: <https://www.maine.gov/dhhs/mecdc/public-health-systems/lphd/index.shtml>. Click your District, and follow on the left-hand bar to their DCC page and navigate to the Minutes and Publications tab.To view the previous State Systems Assessment: <https://www.maine.gov/dhhs/mecdc/public-health-systems/scc/resources.shtml>View the national tool: <https://www.naccho.org/programs/public-health-infrastructure/performanceimprovement/community-health-assessment/local-assessment-and-governancetools>Questions and comments largely discussed the logistics of the past SPHSA and how the next installment will unfold. MeCDC shared that this process will not be the end of discussions. If there are any missing key members, there will be follow up with sectors whose opinions may not have been reflected. The forums will group like-services to capitalize on people’s time for a streamlined process and will work to ensure there is someone from a sector available. All opinions though should be reflected in report.A member shared that the invitation process is key component as a matter of communication and relationships, highlighting why folks are invited. The decision to do this assessment now was largely made to set a new baseline and to compare where we were 9 – 10 years ago when the Districts were formed. The same tool will be used before the 10 EPHS update. Currently, MeCDC is recruiting for professional facilitators – individual with skills to keep things cohesive, with scoring and reporting, and to support the DLs. This report can also provide input at the legislative level. It was shared that the last LPHSA helped support infrastructure activates based on findings of the report.At least 8 districts will be doing the assessment. Tribal leaders are still determining if they want to participate. As the legislatures often ask for state comparisons, it was suggested that perhaps we identify similar states to show how these states used this tool.Although structured the same as the LPHSA, it was shared that the State Assessment defines the 4 major functions of the State Agency that can be analyzed: planning and implementation, capacity building, quality improvement, and resource development. The SCC Steering Committee had the chance to talk about the SCC’s involvement with SPHSA. Patty opened the floor to members for discussion, asking the major question: Does the SCC want to partner with MeCDC to support SPHSA? Patty suggested that the SCC is well positioned to support, and well poised to do this. This effort would require extra committee meetings and a planning team. Members voiced support for moving things forward and discussed the SCC’s involvement, including time commitments and logistics as well as the unique position the SCC can play as a public/private partnership, and the opportunity to build trust.All members voted in support of the SCC partnering with MeCDC in the SPHSA work.Those that volunteered to be on the SPHSA planning committee: Denise, Patty, Betsy, and although not a member, Christine would love to participate if allowed. Al volunteered to be the staff organizer. DLs Al, Kristine, Jamie, and Stacy will support those in SCC who volunteered for the subcommittee.  | Contact James or Jessica as LPHSA team contacts. • James Markiewicz: james.markiewicz@maine.gov(287-1804)• Jessica Fogg: Jessica.fogg@maine.gov |
| Evaluation | Will be sent out electronically. |  |
| Adjourn | O James shared that corrections to the minutes will be made. O Please look for email around block grant changes. |  |